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Workday
Workday-Financials-Reporting
Workday Financials Reporting Certification

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Product Version

✓ Up to Date products, reliable and verified.
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Latest Version: 6.0

Question: 1

When selecting the report type to place on a dashboard, the executive management team asks if there are product functionalities that matrix reports can do that advanced reports cannot do.
What response can the report administrators give?

A. Subfilter
B. Dynamic Prompts
C. Worklets
D. Drill-To Report Links

Answer: D

Question: 2

What is an example of an object field type?

A. Boolean
B. Rich Text
C. Currency
D. Self-referencing

Answer: D

Question: 3

A report administrator needs to build an advanced report showing detailed travel information including hotels, airlines, and meals across the entire workforce.
What data source should they use?

A. Expense Reports for Company
B. Expense Reports for Worker
C. Expense Report Lines for Worker
D. Expense Report Lines for Company

Answer: D

Question: 4

You are creating a report that allows you to group data and summarize that grouped data.
What report types is designed to specifically group and summarize data?

A. nBox
B. Advanced
C. Simple
D. Matrix

Answer: D

Question: 5

A report writer needs to create a report and wants to ensure they are using a data source that provides optimized performance on large volumes of data they will generate.
What type of data source should the report writer use for the required data set?

A. Standard
B. Targeted
C. Trended
D. Indexed

Answer: D

Question: 6

You need to share a custom report with a colleague.
How should you share the report?

A. Use the Share tab on the custom report.
B. Put the report on a dashboard.
C. Take a related action to the report and share.
D. Share the report name with the user.

Answer: A

Question: 7

What report identifies the type of Workday-delivered report?

A. Business Object Details
B. Find Journals
C. Workday Standard Reports
D. View All Custom Reports

Answer: C

Question: 8

What tool can you use to build custom reports?

A. Report Writer
B. XpressO
C. Report Designer
D. Workday Doc

Answer: A

Question: 9

You configured a filter on a custom report using the comparison type “Prompt the user for the value.” A user runs the report but leaves the prompt value blank.
How will the report output the data?

A. The report will not run.
B. The report will return empty.
C. The report will filter by a blank value.
D. The report will return all instances, regardless of the prompt.

Answer: D

Question: 10

A report administrator needs to find all expense reports filtered by a promptable accounting date range. What prompt type allows the report administrator to set its default values using relative date expressions, like First Day of this Month and Today, for an Accounting Date filter?

A. Determine value at runtime
B. Value from another field
C. No default value
D. Specific default value

Answer: D

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