# SAP
# C_CT325
## SAP Certified - Configuration Consultant - legacy Concur Travel Professional Edition

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## Product Version

- ✓ Up to Date products, reliable and verified.
- ✓ Questions and Answers in PDF Format.

# Latest Version: 4.0

**1. Micro Skill Drill Exam**
**2. Unified Scenario Exam**

**Topic: 1**
**Micro Skill Drill Exam**

## Question: 1

A company has negotiated a discount with a rail operator and wants that discounted rate applied when travelers book that operator's trains. The arrangement is a standard negotiated corporate discount, and the company simply needs it reflected in the tool for rail so travelers receive the agreed rate. A consultant has been asked how to make the negotiated rail discount apply.
How should the consultant make the negotiated rail discount apply for travelers?
Response:

A. Configure a rail connector for the operator.
B. Add the operator as a non-GDS hotel so its rate appears.
C. Exclude the other rail operators using vendor exclusions.
D. Set up the negotiated rate as a corporate rail discount.

**Answer: D**

Explanation:
**Feedback:**
Setting up the negotiated rate as a corporate rail discount reflects the arrangement so travelers get the agreed rate when they book that operator, which is the requirement.

## Question: 2

At go-live cutover, the company switches on its virtual card program so that each booking is charged to a unique single-use card, but the travel agency reports it cannot draw the virtual cards and is falling back to another card, holding up the launch. The consultant checks the Virtual Payment Admin and confirms the virtual payment program is set up and generating card numbers correctly, so the Admin side is done. The missing piece is on the agency side: the agency booking configuration does not hold the virtual payment credentials the agency needs to draw and apply those single-use cards, so it has nothing to use and reverts to a fallback card. The company needs the agency able to apply the virtual cards so the launch can proceed.
What should the consultant correct so the agency can apply the single-use virtual cards?
Response:

A. Configure the agency's virtual payment credentials.
B. Re-set up the virtual payment program in the Virtual Payment Admin.
C. Add a corporate ghost card for the agency to charge instead.

D. Add BIN restrictions so that only the virtual cards may be used.

**Answer: A**

Explanation:
**Feedback:**
The Virtual Payment Admin already generates the cards, but the agency cannot draw them without the virtual payment credentials on its side, so configuring those credentials in the agency booking configuration lets the agency apply the cards — the actual gap.

## Question: 3

A company wants to control which air search options travelers are offered in the booking wizard — the choices presented when they search for flights — so the search reflects how the company wants people to book. Today the default set of air search options is shown, which does not match the company's preferences. A consultant has been asked how to control the air search options travelers see.
How should the consultant control the air search options presented to travelers in the wizard?
Response:

A. Configure the air search options in the travel configuration.
B. Add a custom field for travelers to note their search preferences.
C. Set up a corporate air discount for cheaper fares.
D. Exclude some airlines using travel vendor exclusions.

**Answer: A**

Explanation:
**Feedback:**
Configuring the air search options sets which search choices travelers are offered in the wizard, so the search reflects the company's preferences, which is the requirement.

## Question: 4

A company imported its executive-assistant arranger relationships in bulk at go-live, and assistants can book for the executives they were mapped to. Since then, several new executives have joined, and their assistants cannot book for them, even though those assistants are established arrangers for other executives. The consultant has confirmed the original arranger import ran successfully and that the assistants' existing relationships work, so the import mechanism is fine. On review, the new executives joined after the arranger import was run, so they were never included in the mapping and no arranger relationship exists for them. The company wants the assistants able to book for the newly joined executives too.
What should the consultant correct so assistants can book for the newly joined executives?
Response:

A. Re-run the original arranger import file, since it may not have fully applied.
B. Give the assistants a full administrator role to reach the new executives.

C. Import the arranger relationships for the newly joined executives.
D. Add the new executives to a company group with their assistants.

**Answer: C**

Explanation:
**Feedback:**
The new executives were never in the arranger mapping, so importing the arranger relationships for them creates the missing links and lets the assistants book for them, which is the actual gap.

## Question: 5

When a company's travelers book outside policy, the company needs the reason recorded so that finance and audit can later understand why each exception was made. Today travelers can proceed out of policy but no reason is captured, leaving no audit trail. A consultant has been asked how to capture the reason for each out-of-policy booking.
How should the consultant capture why a traveler proceeded with an out-of-policy booking?
Response:

A. Configure policy violation reasons for travelers to pick.
B. Add custom text warning travelers about out-of-policy bookings.
C. Assign an approver to review each out-of-policy trip.
D. Run a travel report to find the out-of-policy trips later.

**Answer: A**

Explanation:
**Feedback:**
Configuring policy violation reasons lets a traveler select why they proceeded, capturing the reason at booking for finance and audit, which is the requirement.

## Question: 6

A company's sustainability team wants travelers to see the estimated carbon emissions for each travel option at the point of booking, so they can factor emissions into their choice and the company can support its sustainability reporting. Today no emissions information is shown alongside the options, so travelers have nothing to weigh. A consultant has been asked how to show the emissions estimate for options to travelers.
How should the consultant show the estimated carbon emissions for each option to travelers?
Response:

A. Configure travel alternatives so that greener options appear.
B. Enable the carbon model options to show emissions estimates.
C. Add custom text explaining the company's sustainability goals.
D. Run a travel report to total the emissions afterward.

**Answer: B**

Explanation:
**Feedback:**
Enabling the carbon model options shows the estimated carbon emissions alongside each option at booking, which is exactly what the sustainability team wants travelers to see.

## Question: 7

A company trades through several distinct legal entities, and before any traveler can be tied to the correct entity for compliance and reporting, those legal entity records must actually exist in the system. Right now none of the legal entities have been created, so there is nothing for users to be assigned to and the entity field cannot be populated. A consultant has been asked how to make the company's legal entities available so that users can be assigned to them.
How should the consultant make the company's legal entities available for assignment?
Response:

A. Assign each user to a company group named for their entity.
B. Create the legal entities in Manage Legal Entities.
C. Add each legal entity as a company location.
D. Create an org unit for each legal entity.

**Answer: B**

Explanation:
**Feedback:**
Creating the legal entities in Manage Legal Entities makes the entity records exist so users can then be assigned to the correct one, which is the requirement.

## Question: 8

A company finds that hotel searches return results from too wide an area, so travelers see hotels far from their destination and the results are cluttered and hard to use. The company wants to set how hotel searches behave — such as the default search area and parameters — so that results are more relevant to where travelers are going. A consultant has been asked how to control the hotel search behavior.
How should the consultant control how hotel searches behave for travelers?
Response:

A. Add the preferred hotels as regional hotel rates.
B. Configure the hotel search options to narrow the area.
C. Exclude the distant hotels using travel vendor exclusions.
D. Add custom text telling travelers to search a smaller area.

**Answer: B**

Explanation:
**Feedback:**
Configuring the hotel search options sets how hotel searches behave, such as the default search area, so results are more relevant to the traveler's destination.

## Question: 9

When a company's travelers cancel trips in Concur Travel, the cancellations do not reliably reach its travel agency, so some bookings are never voided with the airline and the company is billed for flights nobody took. A consultant has been asked how to make cancellations reach the agency so they can be voided.
How should the consultant ensure trip cancellations reach the agency for voiding?
Response:

A. Track the lost value afterward using unused tickets.
B. Add an approval queue so a manager reviews each cancellation.
C. Configure trip cancel settings in agency booking config.
D. Ask travelers to email the agency after cancelling.

**Answer: C**

Explanation:
**Feedback:**
Configuring trip cancel settings in the agency booking configuration routes cancellations to the agency so the void is actioned, which is the requirement.

## Question: 10

When employees leave a logistics company, their Concur Travel access must be removed promptly so they can no longer sign in or book, but finance and audit need the departed employees' historical trip records to remain intact and reportable. Today leavers' accounts are sometimes left active for weeks, which is a security concern, and in one overcorrection someone purged a leaver's data and lost records finance still needed. The company wants a clean way to cut off a leaver's access immediately while preserving their booking history. The retention period governing that historical data is handled separately and has not been reached for recent leavers, so the records must stay for now. The consultant must recommend how to handle a departing employee's account.
How should the consultant remove a leaver's access while preserving their trip history?
Response:

A. Deactivate the leaver's user profile to cut access but keep records.
B. Activate data retention so the leaver's data is removed on schedule.
C. Remove the leaver's user permissions one privilege at a time.
D. Move the leaver into a restricted company group.

**Answer: A**

Explanation:
**Feedback:**
Deactivating the user profile removes the leaver's ability to sign in and book while leaving their historical trip records intact, which is exactly the clean cut-off with preserved history the company wants.
**Topic: 2**
**Unified Scenario Exam**

## Question: 11

**CHALLENGE 1 — Protecting Personal and Payment Data**
Vesthold must not keep travelers' personal and payment data beyond a defined retention period, and today that aged data simply accumulates rather than being cleared.
How should the consultant have aged personal and payment data removed automatically?
Response:

A. Deactivate the old user profiles so that their data is hidden from view
B. Export the data to a report and delete it by hand at each period end
C. Activate data retention to purge data held past the retention period
D. Add BIN restrictions so that less card data is captured from then on

**Answer: C**

Explanation:
**Feedback:**
Activating data retention purges data once it is past the defined period, which gives the bank the automatic, demonstrable removal its data-protection rules require. It is the feature built for governed deletion.

## Question: 12

**CHALLENGE 1 — Protecting Personal and Payment Data**
Vesthold requires that personal credit cards cannot be used for company travel, and only approved corporate card ranges should be accepted at booking.
How should the consultant stop personal cards being used?
Response:

A. Add BIN restrictions so only approved corporate card ranges can be used
B. Assign a corporate ghost card so that personal cards are no longer needed
C. Create a rule class that flags any trip paid on a personal card
D. Put all travelers in one company group so that card use is standardized

**Answer: A**

Explanation:
**Feedback:**

BIN restrictions limit acceptable cards to approved ranges, so a personal card outside those ranges is refused at booking. That directly enforces the bank's requirement.

## Question: 13

**CHALLENGE 1 — Protecting Personal and Payment Data**
The bank wants each booking paid with a unique single-use card so finance gets a clean per-trip record and no reusable card number is exposed.
How should the consultant provide a unique card for each booking?
Response:

A. Issue every traveler a personal corporate card to use for each trip
B. Configure regional hotel rates so that payments are grouped by city
C. Store the card details in each traveler's profile options for reuse
D. Configure virtual payments so that each booking draws a single-use card

**Answer: D**

Explanation:
**Feedback:**
Virtual payments generate a unique single-use card for each booking, giving the per-trip record and the reduced exposure the bank wants. It matches the requirement precisely.

## Question: 14

**CHALLENGE 2 — Controlling Access to the Travel Site**
Vesthold's security team wants staff to reach the travel site through the bank's single sign-on rather than maintaining separate passwords in the tool.
How should the consultant enable single sign-on for the site?
Response:

A. Issue each user a separate local password managed inside the tool
B. Configure single sign-on for the site through Authentication Admin
C. Add the sign-in steps as custom text on the login page for users
D. Give each user administrator access so that they can sign in freely

**Answer: B**

Explanation:
**Feedback:**
Single sign-on is configured through Authentication Administration, which lets staff reach the site with the bank's central identity instead of a separate password. That is what the security team requires.